

TEACHER EXTERNSHIP PROGRAM

CONSTRUCTION

MANUFACTURING

SOCIAL SERVICES

PBWDB

PERMIAN BASIN
WORKFORCE
DEVELOPMENT BOARD

PARTNER
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The Permian Basin Teacher Externship Program provides an opportunity for teachers and businesses to partner in the long-term goal of growing our own workforce. Teachers will listen, learn and apply the practices and knowledge gained through the externship into the classroom, helping students understand how/what they are learning develops the skills needed to be successful in future careers.

The Externship program offers employers an opportunity to impact their future workforce by sharing information about the skills needed for the occupations within their companies and providing information about future career opportunities for the students.

Middle and high school teachers are eligible to apply for the externship. Included in the externship program is a debriefing with the teachers to discuss their experiences. They will be asked to submit lesson plans, incorporating what they learned into the classroom. Teachers will be paid a \$600 stipend upon completion of the externship and submittal of their lesson plans. Teachers traveling more than 50 miles round trip to the worksite will be paid an additional \$100 for mileage expenses. Funds for the stipends will be provided by the Permian Basin Workforce Development Board.

BUSINESS COMMITMENTS

- Host at least one teacher for three consecutive days for one week
- Provide hands-on, relevant experiences
- Offer job-shadowing opportunities with motivated staff members
- Include teachers in normal operations
- Communicate expectations with teachers
- **PARTICIPATING BUSINESSES ARE NOT COMMITTING TO, OR REQUIRED TO, COMPENSATE TEACHERS IN ANY WAY**

TIMELINE

- Externship weeks will be June 8-12; June 15-19; and June 22-26, 2020. Employers choose which week they wish to host a teacher
- Employer registration deadline is February 3, 2020
- Employers complete a worksite commitment agreement by March 2, 2020
- Employers receive information on the teacher placement by May 1, 2020
- Teachers notified of their Externship acceptance and their employer host by May 1, 2020



Permian Basin Workforce Board is an equal opportunity employer/program. Auxiliary Aids and Services are available upon request to individuals with disabilities.

The Permian Basin Externship Program is 100% funded with federal funds totaling \$80,000 and 25% of the funding is from other sources in the form of in-kind match.

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OIL AND GAS

INFORMATION TECHNOLOGY

EXTERNSHIP REGISTRATION FORM

Name of Employer: _____

Employer Contact Person: _____

Contact Person Email Address and Phone Number: _____

Worksite Address: _____

Preferred Externship Week: _____

Number of Teachers Requested for Placement: _____

Preferred Type of Teacher: _____

(i.e., No Preference, Academic, Career & Technology, or Special Education)

Hours Teacher Will Be At Worksite: _____

(i.e. 9:00 am - 4:00 pm)

Dress Requirements For Teachers: _____

Departments or Areas Teachers Will Be Placed: _____

Any Special Equipment Needs of Teachers: _____

Contact Person and Contact Information for Teachers: _____

Register online at <http://workforcepb.org/externship>
or Email your application to pbexternship@workforcepb.org.

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